

## How to show that Works on a Program are TBD

The method shown here allows you assign a variety of "TBD" compositions, each with its own timing, instrumentation, etc. This can be especially effective when programming commissions, works to be announced from the stage, large-scale compositions that have yet to be determined, and the like

### Create the Composer

In the **Composers** area create a composer whose name is "TBD" as shown at right.

Only the last name is "TBD", and you do not need a first name.

### Create the TBD Compositions

Next, in the **Works** area, create a representative set of compositions by this "composer" TBD:

Each of these works can, if you wish, have an approximate duration (to fill out the timing on programs), instrumentation that corresponds to your orchestra's core group, solo instruments, etc. All this data can be left blank as well.

Composer	Title
TBD,	COMMISSIONED WORK TBD
TBD,	CONCERTO TBD
TBD,	PROGRAM TBD
TBD,	SYMPHONY TBD
TBD,	WORKS TO BE ANNOUNCED FROM STAGE

**NOTE:** If you don't yet know what the instrumentation will be for a work, particularly for a commission, yet you don't want to leave zeros, many OPAS users assign a designated number to each instrument, such as

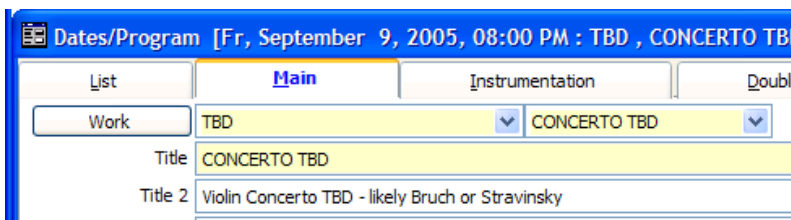
'99' or '37' or something. In this way, it is readily apparent that the work uses an undetermined instrumentation. Leaving the instrumentation as a set of zeros can be ambiguous as zeros are also used for strings-only works. If you adopt this method, be sure to use the same number each time this situation arises so as to avoid confusion

### Assign the TBD Work to Programs

For the concert(s) in question, simply add the work as any other in the OPAS database. Several such TBD compositions may be included on the same program.

Order	Composer	Arrangement Title	Title 2	Duration
1	Brahms, Johannes	ACADEMIC FESTIVAL OVER	<Academic Festival Overture>, Opus 80	00:10:00
2	TBD,	CONCERTO TBD	Concerto TBD	
3	Intermission,	INTERMISSION		00:20:00
4	Strauss, Richard	ROSENKAVALIER: SUITE	Suite from <Der Rosenkavalier>, Opus 59	00:21:00

Should additional detail for any such work be required or known, simply double-click the work in the Program grid. This will open the TBD work in the **Date-Works** area of OPAS. Re-type or modify the **Print Title** for the TBD composition to better describe the work in question.



Where applicable, **Soloists** can be applied to these TBD works just as with any other work.

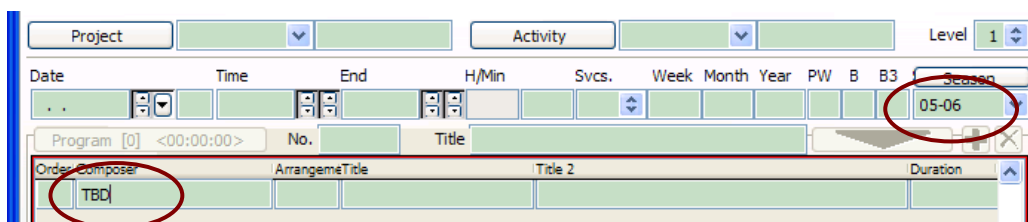
Be sure to "Save Changes to Related Dates" so that all applicable activities will have the same information.

**Once the work is confirmed...**

Once the actual work is determined and you want to replace the TBD composition, simply add the finalized work to the program and remove the "TBD" work.

**Notes / Options**

You can use these "TBD" works as search criteria to see how many Projects in a season still have unconfirmed works:



*This search would find all undetermined or un-finalized programs in the 05-06 season*

You could also create a work called "TBD" that is instead "composed" by each composer in the OPAS database, or at least by those frequently used composers, rather than creating a composer whose *name* is TBD.



The advantage of such a system is that as season programs and schedules are printed, "Beethoven: TBD" will appear much like all other compositions. You will less frequently need to edit the work in the **Date-Works** area of OPAS to indicate who the composer is.

The disadvantage of such a system is maintenance. Many such works will need to be created, it can be cumbersome to create overture, concerto, symphony and other works for each composer, and it can be more difficult to find works in a season that are "TBD" as the composer search field will not be valid.

Either method is not inherently right or wrong; it is purely a matter of personal preference.