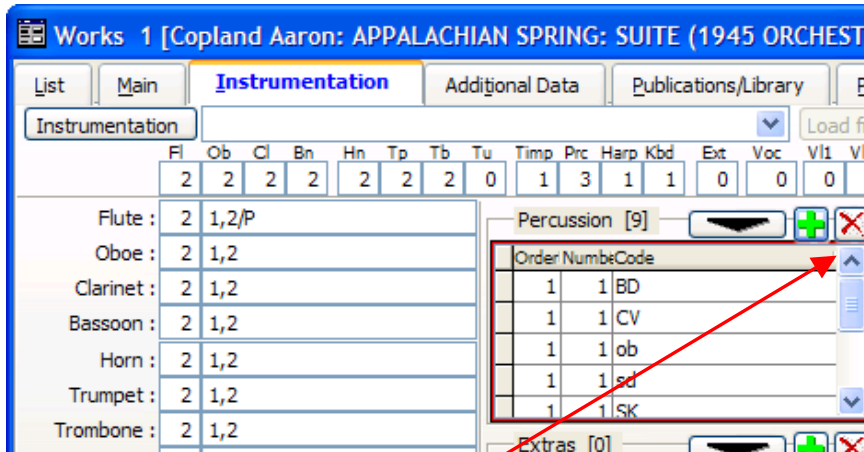


If the screen looks like this:



Then:

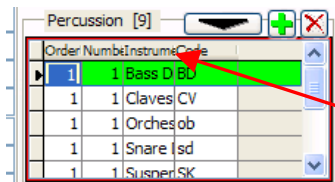
STEP ONE -

Float your mouse right on the border between the end of the CODE field and the start of the scroll bar. Here

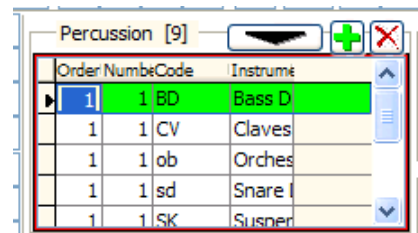
The Mouse Cursor will turn into a double-headed (left-right) arrow. Click and **hold** the mouse and drag to the left.

This will reveal a column called "Instrument":

STEP TWO -

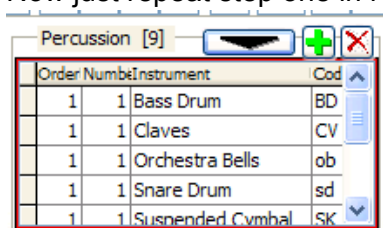


Now just click the Column Heading **Instrument** – this will select that column (the column will become "greyed-out and the mouse cursor will turn into a downward-pointing arrow). Drag the Instrument column one column to the left, in effect switching places with the **Code** field:



STEP THREE -

Now just repeat step one in reverse. Float the mouse on the line that separates the Instrument column from the Code column, up in the grey column-heading, here. Then just drag to the right, making the Instrument column bigger.



These settings are saved with your OPAS User Name and password.