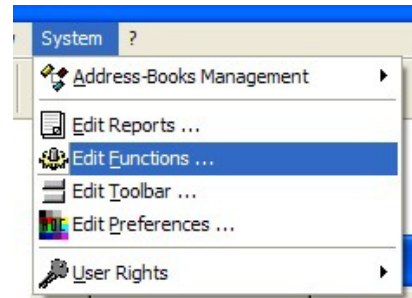


SETTING THE “CONFIRM EXECUTION” WARNING FOR FUNCTIONS

To set OPAS data functions so that a warning appears before the function runs, follow the steps below. This warning is helpful when running OPAS functions that can affect many records at once, such as the Change Project function (in the OPAS Dates area) or the Change Composer function (in the OPAS Works area).

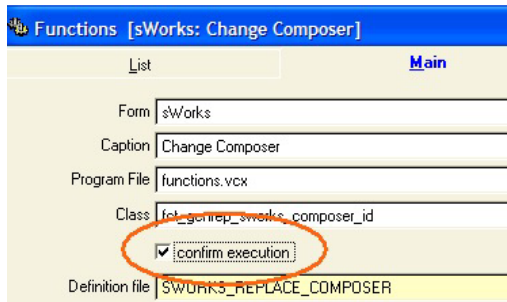
1. Along the top OPAS menu bar, select System and then **Edit Functions...** (Note – if you try this and nothing happens, you do not have sufficient user rights to change OPAS data functions. Contact your OPAS system administrator)



2. When the Function window opens, look at the **Caption** column to find the desired function. Click the function name and then click the Main tab to open the function on the Main screen.

List		Main	?
Form	Caption	Program File	
sWorks	Change Composer	functions.vcx	
sWorks	Change Genre	functions.vcx	
sWorks	Change Strings	Works_ChangeStrings	

3. On the **Main** screen for the function, click the box that says “Confirm Execution”. **Note: DO NOT make any other changes on this screen without first contacting OPAS Technical Support. If you make any other changes, the function will cease to run, or will run in an unpredictable manner.**



Click the **Save** button (lower right corner of the Main screen) to save this change to the data function. At this point, you can click the List tab to apply this setting to other data functions.

When finished, click **Close** to close the Edit Functions area of OPAS.

4. The next time this function is run, before the function executes, OPAS will display a window similar to the one shown here that confirms the number of records that the function is about to change. Click **Yes** on this window to execute the function.

